

# Searching Online for Career Opportunities

## A MidAmerican Energy Holdings Company Job Aid

1. Visit [www.midamerican.com](http://www.midamerican.com), [www.midamericanenergy.com](http://www.midamericanenergy.com) and [www.calenergy.com](http://www.calenergy.com) to view current career opportunities.
2. Select Available Positions.



3. Select [Access the job search and application tool](#) to begin a search or apply for a position.



### Search Tips

Search job openings by selecting relevant criteria from the drop-down menus. A job number or keyword also can be used.



4. Scroll down the page to see a list of open positions.

5. Select **Apply** under the position you are interested in.



6. New users must select **New User**, and follow the prompts to set up a user account.



7. Before you can apply, you must sign the online **Application Agreement**.



8. Once logged into the system, there will be a series of ten (10) screens.

Each screen asks you to enter data. Required entries are indicated with asterisks (\*). All required fields must be filled in order for your application submittal to go through.

9. You will receive an Application Acknowledgment via e-mail after you submit your application.



### 1) Personal Information



### 2) Work History



### 3) Education



### 4) Resume



### 5) Work Eligibility



### 6) General Questions



### 7) Job Specific Questions



### 8) EEO



### 9) Electronic Signature



### 10) Summary

